

# Johnston City High School Sports Hall of Fame By-Laws

## I. Purpose

Johnston City High School has a rich tradition of athletic success. This success is never achieved alone; it is a result of a cumulative effort by student athletes, coaches, parents, and community supporters. The Hall of Fame has been organized as a way to maintain the rich heritage and tradition of the successful athletic programs at Johnston City High School. In addition, it will serve as a means of recognizing, preserving, and honoring the athletes, coaches, and community members for outstanding accomplishments and extraordinary support.

## II. Committees

### A. Organizational Committee

The Organizational Committee will consist of no more than eleven (11) members with a current member of the administration serving as chairperson of the Committee. If a vacancy occurs on either committee, a new member will be nominated by the remaining members and must receive a  $\frac{2}{3}$  majority vote of the members present at an officially called meeting.

#### 1. *Functions of the Organizational Committee*

- a) Shall screen nominations for compliance with nominating requirements.
- b) Shall present to the Voting Committee all nominations that are in compliance with the nominating guidelines.
- c) Shall review results of the Voting Committee and take the top ten (10) vote recipients of the Voting Committee. The Organizational Committee shall then vote on the list of the top ten (10), by each Organization Committee member voting for three (3) of the ten (10) nominees by designating a first, second, and third choice and the top three (3) vote recipients will be inducted.
- d) Shall review the by-laws and make recommendations to the School Board when needed.
- e) Shall ensure that the by-laws are strictly adhered to.
- f) Shall organize the events surrounding the Induction Ceremony.

### B. Voting Committee

The Voting Committee will consist of no more than sixteen (16) members plus one (1) current male student athlete and one (1) female student athlete. The student athlete members will be appointed by administration to serve a one year term.

#### 1. *Functions of the Voting Committee*

- a) Shall review and vote on the nominations presented to them by the Organizational Committee according to Article VI Selection Process.

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## III. Meetings

- A. Meetings will be called as needed by District Administration.
- B. A simple majority of the committee must be present for any business to be conducted.
- C. All meetings will be held at Johnston City Schools, unless otherwise posted.
- D. Minutes for each meeting will be held and recorded for future reference. All votes will be recorded for public record when they pertain to any by-law changes. A  $\frac{2}{3}$  majority vote of the members present of the Organizational Committee must be obtained before by-law changes can occur.

## IV. Qualifications for Membership into the Athletic Hall of Fame

- A. Athlete: An athlete to be considered for nomination must have been out of Johnston City High School for a period of five years. He/she must have had an outstanding career at JCHS while participating in sports. The following criteria may be used: established or broken a school record, All-Conference, All-South, All-State or All-American or accomplishments beyond high school.
- B. Coach/Athletic Director: For a coach or athletic director to be considered for nomination, he/she must have made a significant contribution while at Johnston City High School. Must have demonstrated a high level of success as demonstrated by wins, league championships, and/or success in regional and state competition, and/or membership in state, college, or national hall of fames.
- C. Contributors/Supporters of Johnston City Athletics: Friends of Indian Athletics could be townspeople, former students, teachers, school administrators, media personnel, etc., who through the years have been strong supporters of Johnston City High School Athletics.
- D. Teams: For a team to be considered for nomination, that team must have distinguished itself from all the other teams in terms of their accomplishments.

## V. Nomination Process

- A. Nominations will be accepted at any time to be considered for Hall of Fame membership. Once a team or individual is nominated they shall remain on the list for future consideration. Only nominations on file prior to April 1<sup>st</sup> of any year will be considered for the current year's class of inductees.
- B. Nominations must be submitted to the Organizational Committee in writing on the form provided by the Organizational Committee. Nominations must contain a rationale for consideration with other supporting documentation (ie: records, scorebooks, yearbooks, or newspaper clippings). All nomination forms must be completed in their entirety and signed by the nominator. Any incomplete nomination forms will not be accepted or

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considered. An individual must be nominated by someone other than himself or herself.

- C. The Organizational Committee shall review all candidates based on the information available.

## **VI. Selection Process**

- A. A vote shall be conducted for the purpose of choosing inductees. The ballot will be mailed or be made available online by April 15<sup>th</sup> to members of the Voting Committee. The marked ballots shall be returned to the Unit Office by May 1<sup>st</sup>. Any ballot not postmarked or submitted online by May 1<sup>st</sup> will not be considered.
- B. All nominations deemed to be in compliance with the nominating guidelines will be available at the Unit Office during normal office hours for review by April 15<sup>th</sup> through May 1<sup>st</sup>.
- C. Each Voting Committee member shall vote for three (3) candidates by indicating the name of the three (3) candidates.
- D. The Voting Committee's top ten (10) vote recipients will be voted upon by the Organizational Committee. Each Organizational Committee member will vote for three (3) of the ten (10) nominees by designating a first, second, and third choice and the top three (3) vote recipients will be inducted.
- E. Yearly, a maximum of 3 individuals, which a team will be considered as an individual, will be elected into the Hall of Fame.

## **VII. Induction Ceremony**

- A. The Hall of Fame Induction Ceremony shall be held each year in conjunction with Homecoming. Inductees will be introduced at halftime of the football game. Inductees will be notified by the administration by August 1<sup>st</sup> of the current year.
- B. The Hall of Fame Induction Ceremony will be a meal to recognize the current inductees. Current inductees will be furnished tickets for the meal. All prior inductees will be invited to attend the ceremony. Tickets will be available for the public to purchase to attend the ceremony.