

## **Assistant Superintendent 24-25 with Planned Transition to District Superintendent 25-26**

- Duties:** Fosters a professional culture for educators focused on engagement, accountability, and empowerment. Has finance/budget expertise. Develops and works cooperatively/effectively with the Board of Education. Has excellent written and verbal communication skills/is genuinely collaborative. Ensures an inclusive, safe school environment. Ensures that employees' knowledge and skills continually grow. Develops and enacts a shared mission, vision, and core values to advance a high-quality education.
- Qualifications:** Proof of qualification and licensure to be a superintendent in the state of Illinois (copy of the administrative licensure with all related endorsements\*) or other evidence showing qualification to be a superintendent in another state.
- Salary/Benefits:** Twelve (12) month position with the total compensation package will be based on successful experience and education.
- How to Apply:** IASB has an online application process and does not accept mailed, emailed, hand-delivered or faxed application packets.

Please begin your application process at:

[https:// www.applitrack.com/IASB/onlineapp](https://www.applitrack.com/IASB/onlineapp)

Applicants will need to establish a username and password. Applicants will be asked to give consent to a limited background inquiry. Completed responses to statements identified in this announcement will be required.

All applicants must apply online by 12:00 p.m. (CST) February 22, 2024 and upload the following documents to receive consideration:

1. A **formal letter of application** indicating your desire to be a candidate for this position.
2. A **formal resume** that includes a summary of achievements in all education positions, educational vision, and goals, personal leadership philosophy and reasons for your interest in this position.
3. At least **three recent letters of reference dated within the last three years.**
4. **Copies of transcripts** from each college/university attended. **(Please redact/remove your social security number and birthdate before uploading any of these items).**
5. **Proof of qualification and licensure to be a superintendent in the state of Illinois** (copy of the administrative licensure with all related endorsements\*) or other evidence showing qualification to be a superintendent in another state. **(Please redact/remove your birthdate before you upload this document).**

\*Information on certification and licensure can be obtained by contacting the Illinois State Board of Education, Department of Educator Effectiveness, 100 North First Street, Springfield, Illinois 62777 or by visiting the ISBE website at [www.isbe.net](http://www.isbe.net).

## FINANCIAL DATA

EAV .....	\$ 89,591,471
Bonds Outstanding .....	\$ 10,611,000
Total Budget Revenue .....	\$ 17,135,769
<b>TAX RATE —</b>	
Education .....	2.3440
Operations & Maintenance.....	0.3349
Transportation.....	0.2232
Working Cash.....	0.0017
I.M.R.F.....	0.1228
Tort Immunity.....	0.1786
Bond & Interest.....	0.7288
Fire Prevention.....	0.0279
Social Security.....	0.1228
Special Education.....	0.0279
TOTAL .....	4.1378

## THE BOARD OF EDUCATION

The Johnston City CUSD 1 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect the superintendent to function as the chief executive officer in implementing those policies.

Name.....	*Years
Chris Cullum, President.....	16
Chad Barras, Vice President .....	7
John Etherton, Secretary .....	5
Jimmy Dean, Board Member .....	7
Patti Martin, Board Member .....	7
Randy McIntosh, Board Member.....	3
John Van, Board Member .....	1

*\*Years served on the Johnston City CUSD 1 Board of Education.*

**APPLICANTS ARE REQUESTED NOT TO CONTACT BOARD MEMBERS.**

## IDEAL CANDIDATE

Candidates will be evaluated on their professional merits and successful experience that demonstrates a good match for the district, with emphasis on the following, specified by the Board of Education. The Assistant Superintendent of our district should be an educational leader who:

- Fosters a PROFESSIONAL CULTURE FOR EDUCATORS focused on engagement, accountability, and empowerment.
- Has FINANCE/BUDGET expertise.
- Develops and works cooperatively/effectively with BOARD OF EDUCATION.
- Has excellent written and verbal COMMUNICATION SKILLS/is genuinely COLLABORATIVE.
- Ensures an INCLUSIVE, SAFE SCHOOL ENVIRONMENT.
- Ensures that EMPLOYEES' KNOWLEDGE and SKILLS continually grow.
- Develops and enacts a shared MISSION, VISION, and CORE VALUES to advance a high-quality education.

**Successful teaching and administrative experience are preferred.**

**Residency is preferred.**

**DISTRICT WEBSITE — [www.jcindians.org](http://www.jcindians.org)**

**Johnston City CUSD 1 is an equal opportunity employer and the Illinois Association of School Boards is an equal opportunity employment search agency.**

## APPLICATION INSTRUCTIONS

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## Announcement of Vacancy

# Assistant Superintendent Johnston City CUSD 1



## MISSION STATEMENT

The mission of the Johnston City School District is to create a safe and challenging learning environment which develops character and inspires students to become productive lifelong learners.

**January 2024**

## ANNOUNCEMENT OF VACANCY

The Board of Education of Johnston City CUSD 1, Johnston City, Illinois is seeking qualified applicants for the position of Assistant Superintendent. The Board wishes to select a superintendent who will begin work on July 1, 2024, **with planned transition to district Superintendent (2025)**. The total compensation package will be based on successful experience and education. It is expected that the initial contract will be for a multi-year period, as authorized by Illinois statutes.

## GENERAL INFORMATION ON THE DISTRICT AND THE AREA

**LOCATION** — Johnston City is a small, rural district located off Interstate 57 in northern Williamson County.

**TYPE** — Pre-K-12; 1,100 Students.

**OFFICE** — 1113 Grand Avenue, Johnston City, IL 62951.

**STAFF** — 4 Principals, 2 Assistant Principals, 89 Teachers, 98 Support Personnel.

**CENTRAL OFFICE PERSONNEL** — Superintendent, Director of Finance, Director of Facilities and Maintenance, District Secretary, District Bookkeeper.

**CURRICULUM** — Johnston CUSD 1 provides a comprehensive curriculum for all students. Students are offered quality instruction in all subject areas with an emphasis on reading and math. All K-8 schools participate in Title I. All schools in the district have tiered support for math, reading and SEL. JCHS provides a comprehensive traditional HS curriculum with small class sizes to enhance student learning. JCHS offers dual credit courses for math, applied sciences, elementary education, social work, and English. Students have 1:1 access to Chromebooks for digital access to the curriculum and assessments.

**SPECIAL PROGRAMS**— The District has a Parent Mentor Program at Jefferson Elementary School and Lincoln Elementary School that is funded through the Partnership for Resilience-Resilient Southern Illinois. The Parent Mentor Program has 1 coordinator and 7 parent mentors at Jefferson Elementary School and 1 coordinator and 1 parent mentor at Lincoln Elementary School.

The Williamson County CTE cooperative manages all of the Career and Technical Education classes at JCHS and all other high schools throughout the entire county. This Cooperative provides opportunities for our students to select from a wide variety of CTE programming not typically available in a small, rural district.

The District has partnered with IL Laborers' & Contractors Joint Apprenticeship & Training Program at LiUNA Local 773 to provide juniors and seniors with an opportunity to become an apprentice upon graduation. These students can also graduate high school with an Associate's Degree from the community college.

**SPECIAL SERVICES** — The District strives to meet the individualized needs of all students. Services for students with disabilities are provided through the Williamson County Education Services Cooperative. The Williamson County Education Services Cooperative also provides ½ day Pre-K.

**FACILITIES** — Jefferson Elementary (Pre-K-2nd); Lincoln Elementary (3rd-4th); Washington Middle School (5th-8th); Johnston City High School (9th-12th).

**TRANSPORTATION** — The District contracts with Illinois Central Transportation.

**FOOD SERVICE** —The District contracts its cafeteria service with the Chartwells Division of the Compass Group, USA.

**MEMBER OF** — Regional Office of Education 21, Williamson County Education Services, Illinois Association of School Boards, Illinois Association of School Administrators, Greater Egyptian Building and Planning, IHSA and the Black Diamond Conference.

**MEDICAL** — Johnston City Community Rural Health Clinic has family practice and internal medicine physicians. The community also has a Licensed Clinical Psychologist. We have two hospitals in our county. SIH hospital in Herrin and Deaconess Heartland Regional Medical Center in Marion. There are also several urgent care facilities in our county.

**CULTURAL** — Many cultural activities can be found within 30 miles of Johnston City. Marion Cultural & Civic Center provides a variety of events throughout the year in art, dance, theater and music. ArtStarts is an independent children's performance art production company that presents 2 musicals each year. Kre8tive Fine Arts Academy in Marion, IL also provides many fine arts opportunities for students throughout southern Illinois.

**RECREATION** — Johnston City has a public library, a golf course, camping, fishing, and a walking trail. Public pools, golf courses, wine trails, parks, camping, fishing, hunting, lakes, Crab Orchard National Wildlife Refuge, Shawnee National Forest, and various state parks are all within 30 miles of Johnston City.

**PLACES OF WORSHIP** — Johnston City has places of worship for various denominations. A place of worship for almost all denominations is within 30 miles of Johnston City.

**INDUSTRY/RETAIL**— There are a diverse range of industries in our local area including: manufacturing, retail, healthcare, food services, hospitality, gaming, small business, and a variety of agriculture.

**FRATERNAL & PROFESSIONAL ORGANIZATIONS** — Lions Club, Masons, Shriners, and Knights of Columbus

**COLLEGES** — Southern Illinois University at Carbondale, John A. Logan Community College in Carterville, Rend Lake College in Ina, Southeastern Illinois College in Harrisburg, and Shawnee Community College in Ullin.

## A PROJECTED TIMELINE

**Application Deadline:**  
February 22, 2024 by Noon (CST)

**Candidates Presented to Board:**  
March, 2024

**Board Interviews Candidates:**  
March, 2024

**New Assistant Superintendent Appointed:**  
April, 2024

**New Assistant Superintendent Begins:**  
July 1, 2024

**Applicants will be required to provide responses to the following online application statements:**

1. Describe your experience in curriculum development and instructional implementation.
2. Describe your experience in school finance and budgeting.
3. Describe your experience in developing and monitoring goals for school improvement.
4. Describe your experience in building and sustaining productive relationships with stakeholders (board, staff, students, parents and community members).
5. Describe your experiences in working with a diverse population (socio-economic, cultural, ethnic, etc.).
6. Having read the ideal candidate section of the announcement of vacancy, why do you feel you are a match for this district?

This Professional Superintendent Search is being conducted by the Illinois Association of School Boards, Timothy Buss, Consultant, Executive Searches, (217) 528-9688, ext. 1142

