

# JOHNSTON CITY CUSD #1

## Return to School Plan

### 2020-2021

#### **Summary**

Johnston City CUSD #1 has been working on its Return to School Plan for the 2020-21 school year over the past few months. During this time the district prepared educational plans and operational protocols, based on guidance from the Illinois State Board of Education (ISBE), the Illinois Department of Health (IDPH), Centers for Disease Control(CDC) and the state's five-phase reopening plan, Restore Illinois. In addition, over the summer the district administered a survey to all parents in the district, in which they could provide feedback about the reopening of school.

This guide outlines the educational plans and protocols in place for the entire school year, based on which phase the state of Illinois is in at any given time. Due to the uncertainty of the pandemic, it is possible the district will be in several of these phases over the course of the school year. It is important to note that students will not be penalized for missing school and we encourage those who are not feeling well to stay home. While school will look different, the district's commitment to providing a first-class education to our students remains the same.

Note: protocols outlined in this guide are subject to change as guidelines evolve.

## Restore Illinois Phases

Phase 1 Rapid Spread	Phase 2 Flattening	Phase 3 Recovery	Phase 4 Revitalization	Phase 5 Illinois Restored
<p>Strict stay at home and social distancing guidelines are put in place, and only essential businesses remain open.</p> <p>Every region has experienced this phase once already and could return to it if mitigation efforts are unsuccessful.</p>	<p>Non-essential retail stores reopen for curb-side pickup and delivery.</p> <p>Illinoisans are directed to wear a face covering when outside the home and can begin enjoying additional outdoor activities like golf, boating &amp; fishing while practicing social distancing.</p>	<p>Manufacturing, offices, retail, barbershops and salons can reopen to the public with capacity and other limits and safety precautions.</p> <p>Gatherings of 10 people or fewer are allowed.</p> <p>Face coverings and social distancing are the norm.</p>	<p>Gatherings of 50 people or fewer are allowed, restaurants and bars reopen, travel resumes, child care and schools reopen under guidance from the Illinois Department of Public Health.</p> <p>Face coverings and social distancing are the norm.</p>	<p>The economy fully reopens with safety precautions continuing.</p> <p>Conventions, festivals and large events are permitted, and all businesses, schools and places of recreation can open with new safety guidance and procedures.</p>

### Restore Illinois Phases - Johnston City CUSD #1

#### Phase 1: Rapid Spread

Strict stay at home and social distancing guidelines are in place. Only essential workers remain on school sites. All students and staff engage in Distance Learning

#### Phase 2: Flattening

Strict stay at home and social distancing guidelines are in place. Only essential workers remain on school sites as necessary. All students and staff engage in Distance Learning.

#### Phase 3: Recovery

Social distancing guidelines are in place. Gatherings of 10 people or less in a space are permitted. This means:

- Students in some special education programs may return to campus for learning.
- Most students and staff engage in Distance Learning.
- Faculty and staff is on site as required.
- The district follows IHSA and SIJHSAA guidelines for athletics.

#### Phase 4: Revitalization

During this phase, social distancing guidelines are in place. Gatherings of 50 people or more in a space are permitted. This means:

- All students and staff are on site, with the option of Distance Learning for some.
- The district follows IHSA and SIJHSAA guidelines for athletics.

#### Phase 5: Restored

During this phase, school resumes as “normal” with new public health guidelines in place.

## **On-Campus Protocols** (Phases 3 and 4)

The health and well-being of our students and staff is a top priority. For this reason, during Phases 3 and 4 there will be strict protocols in place when students and staff are on campus. Johnston City CUSD #1 has divided these protocols into five categories:

- Health & Wellness
- Instruction
- Transportation
- Operations
- Communications

## **Health & Wellness**

Following guidance from the Illinois Department of Public Health, Illinois State Board of Education, and Centers for Disease Control and Prevention, Johnston City CUSD #1 has developed health protocols to allow for a return to in-person learning. A strong emphasis will be placed on practicing good hygiene among students, staff, and visitors, which includes frequent hand washing and sanitization of buildings.

## **Confirmed COVID-19 Case Procedures**

- Johnston City CUSD #1 will immediately notify local county health officials, who will assist in determining a course of action.
- Students and staff will stay home for at least 10 days after symptom onset and must be fever-free for 72 hours after symptoms have resolved.
- Students or staff identified as being in close contact with the individual who has tested positive for COVID-19 will be asked to isolate at home for 14 days and be alert for symptoms.
- Johnston City CUSD #1 will follow public health guidelines regarding school closure.
- As new guidance emerges, guidelines may change.

## **Health Screenings**

Only students and staff who are healthy should report for in-person learning. Students will not be penalized for missing school and are encouraged to stay home when not feeling well. Students and staff with any of the following symptoms of COVID-19 should remain home:

- Measured temperature of 100.4 degrees Fahrenheit or greater
- Shortness of breath or difficulty breathing
- Pronounced Cough
- Fatigue
- Diarrhea
- Muscle or body aches
- Chills
- Headache
- Known close contact with a person who has been diagnosed with COVID-19
- Nausea or vomiting
- New loss of taste or smell
- Sore throat

While at school any student or staff member who begins to exhibit a high fever associated with COVID-19 like symptoms must report to the designated area, inform the school nurse, and follow the building procedure. Students will wear a face covering and remain in the quarantine area until a parent or guardian picks the student up, or an alternative transportation home is arranged. Staff will remain in the quarantine area until the student is able to leave the building. Individuals who exhibit should self-monitor and return to school according to the IDPH guidelines.

Staff who has had contact with someone who is positive for COVID-19 should notify their building principal or supervisor immediately. Students who have had contact with someone who is positive for COVID-19 should follow the IDPH guidelines for self-monitoring and self-quarantine.

### **Illness Procedures**

Any individual who tests positive for COVID-19, or who shows any signs or symptoms of illness, should stay home. Families and staff should report possible cases to the school nurse. CDC and IDPH guidelines for students who were suspected of having COVID-19, whether they were tested or not, state that 72 hours must elapse from the resolution of fever without fever reducing medication and 14 days must pass after symptoms first appeared. Students/staff may present medical documentation or explanation of other illness or conditions (allergies, fibromyalgia, pregnancy, etc.) that may be causing symptoms that would allow them to return to school or work. It is recommended that medically fragile and immunocompromised students consult their medical provider prior to attending school. Students or staff returning from illness related to COVID-19 should call to check in with Nurse Mary following quarantine. Any individual within the school environment who shows symptoms will be immediately separated from the rest of the school population. Individuals who are sick will be sent home.

Individuals who did not have close contact with the person who is sick can return to work immediately after disinfection. Those who had close contact with someone who tested positive for COVID-19 or is suspected of having COVID-19 infection should isolate at home and monitor symptoms for 14 days. Close contact means the individual was within six feet of the individual with symptoms for more than 15 minutes.

### **Reporting Illness**

When reporting illness absences, be sure to report if your child:

- Is a close contact of someone with a positive COVID-19 test.
- Has signs of COVID-19.
- Has been diagnosed with COVID-19.
- Has been diagnosed with influenza (respiratory flu).

### **Social & Physical Distancing**

Johnston City CUSD #1 has developed procedures to ensure six feet of physical distance from other persons as much as possible. This expectation pertains to students and staff members in all areas and settings to the greatest extent possible. Visual reminders will be posted throughout school buildings and visuals will be designated (signs, tape, etc.) as indicators of safe distances in areas

where students congregate or line up (e.g., arrival and departure, hallways, recess lines, libraries, cafeterias).

Each school will coordinate bus loading and unloading, hall passing periods, mealtimes, bathroom breaks, etc. to provide for student and staff safety. Staff and students should abstain from physical contact, including, but not limited to, handshakes, high fives, hugs, etc. Staff break areas will be arranged to facilitate social distancing.

### **Personal Protective Equipment (PPE) and Face Coverings**

Johnston City CUSD #1 understands physical distancing will not be possible for all circumstances. There is significant evidence that face coverings provide protection and decrease the spread of COVID-19. All individuals in school buildings must wear face coverings unless they are younger than two years of age, have trouble breathing, or are unconscious, incapacitated, or otherwise unable to remove the cover without assistance. Face coverings must be worn in school buildings and buses even when social distancing is maintained. Face coverings do not need to be worn outside if social distance is maintained. Teachers may use face shields in lieu of masks when educationally needed. Employees using a face shield only must maintain a distance of at least 6 feet from others. Johnston City CUSD #1 will maintain a supply of disposable face coverings in the event that a staff member, student or visitor does not have one for use. After use, the front of the face covering is considered contaminated and should not be touched during removal or replacement. Hand hygiene should be performed immediately after removing and after replacing the face covering. Gloves or other PPE must be used as needed when assisting students requires close contact. Johnston City CUSD #1 will provide (1) reusable masks to students and employees and (1) face shields to employees. Employees and students may use their own face covering.

### **Hygiene**

Frequent hand washing and hand sanitizing are key to help prevent the spread of COVID-19. Staff and students must clean hands as often as possible with soap and water for at least 20 seconds. If soap and water are not available, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. Staff and students must avoid touching their mouth, eyes, or nose as much as possible. Staff and students should use hand sanitizer upon entering the classroom each time. Hand sanitizer will be placed in common areas throughout each school building. Each building will place signage reminding everyone of the need for proper hand hygiene in the appropriate areas. If assisting a student requires close contact, hand washing, or sanitizing must be done before and after contact with students. It is recommended that hand hygiene is performed

- upon arrival to and departure from school;
- after blowing one's nose, coughing, or sneezing;
- following restroom use;
- before food preparation;
- before and after eating;
- before/after routine care for another person, such as a child;
- after contact with a person who is sick;
- upon entering classroom
- upon return from the playground/physical education; and

- following glove removal

Schools will post hand washing posters in bathrooms, hallways, and common areas.

### **Training**

Each staff member will be required to complete safety training related to Johnston City CUSD #1's physical distancing, proper use of PPE, and hand hygiene procedures. Each building will provide training to staff that is specific to their unique circumstances. Hand hygiene, proper use of PPE and physical distancing will be included in the curriculum to help educate students on the importance of proper hand hygiene and personal safety. Employees will also be trained on the proper way to disinfect their individual workstations as needed.

### **Guidance for Classrooms**

#### **All Classrooms**

- Clearly mark classroom areas to show where to sit, stand, or line up for six-foot spacing, if possible.
- Sanitize hands whenever anyone enters the classroom.
- Clean classrooms daily.
- Maximize school ventilation systems.

#### **Pre-Kindergarten (PK) Classroom Guidance**

- Students will remain with the same classroom group throughout the day, services will take place in the classroom when feasible
- Clearly mark common areas to show where to stand or line-up for six feet spacing
- Maximize schools ventilation systems
- Schedule/coordinate restroom and hand washing breaks throughout the day
- Schedule/coordinate recess by classroom to minimize student mixing
- Building staff must review student pick up and drop off procedures

#### **Kindergarten-Grade 4 Classroom Guidance**

- Arrange seating six feet apart, if possible, and face the same direction as feasible. It is recommended teachers provide assigned seating for students and require students to remain in these seats to the greatest extent possible.
- Clearly mark common areas and tables to show where to sit, stand or line-up for six feet spacing, if possible
- Encourage hand washing throughout the day
- Students will remain with the same classroom group throughout the day as much as possible
- Schedule/coordinate restroom and hand washing breaks throughout the day
- Schedule/coordinate recess by grade level to minimize mixing student groups
- Do not share school supplies between students or staff

### **Grades 5–8 Classroom Guidance**

- Arrange seating six feet apart, if possible, and face the same direction as feasible. It is recommended teachers provide assigned seating for students and require students to remain in these seats to the greatest extent possible.
- Clearly mark common areas and tables to show where to sit, stand or line-up for six feet spacing, if possible
- Stagger transition times as feasible and review schedules
- Encourage hand washing throughout the day.
- Schedule/coordinate activities by grade level to minimize student mixing
- Do not share school supplies between students or staff

### **Grades 9–12 Classroom Guidance**

- Arrange seating six feet apart, if possible, and face the same direction as feasible. It is recommended teachers provide assigned seating for students and require students to remain in these seats to the greatest extent possible.
- Clearly mark common areas and tables to show where to sit, stand or line-up for six feet spacing, if possible
- Stagger transition times and review schedules
- Encourage hand washing throughout the day.
- Schedule/coordinate activities by grade level to minimize student mixing
- Do not share school supplies between students or staff

### **Hallways, Main Office, and Common Areas**

- Maintain six feet physical distancing when possible
- Require face masks for staff and students
- Clearly mark areas to indicate safe distancing for students
- Perform health screenings for visitors
- Display visible signage reminding everyone of physical distancing and face covering usage at entryways, hallways, classrooms, and common areas
- Provide access to school buildings to authorized personnel only. Visitor access will be as needed only and will be restricted to the main office or other designated area (clearly visible signage posted at each entryway)
- Restrict students to specific areas as identified by the building principal
- Clean high touch areas throughout the day

### **Cafeteria (if utilized)**

- Maintain six feet physical distancing when possible
- Meals will be served in disposable containers.
- Clean cafeteria in between uses
- Clearly mark areas to indicate safe distancing for students
- Require staff and student face masks (if not eating)

## Restrooms

- Maintain six feet physical distancing
- Require face coverings for staff and students
- Clearly mark areas to indicate safe distancing for students
- Display clearly visible signage reminding everyone of physical distancing and face coverings
- Schedule/coordinate restroom and hand washing breaks when possible
- Clean high touch areas throughout the day
- Assign restrooms to student groups when possible

## Shared Materials

Materials that must be shared or communally used must be cleaned after each use and individuals must perform hand hygiene between uses. Electronics, including, but not limited to, shared iPad devices, touchscreens, keyboards, remote controls, lunchroom keypads, door entry systems, etc., should be cleaned before and after use. Using hand sanitizer before and after the use of books or library material is recommended.

## Required Physicals

Johnston City CUSD #1 is changing the compliance requirements date for physicals and immunizations to October 15, 2020. Although Johnston City CUSD #1 will follow the dates set by the State of Illinois, the district encourages families to obtain these requirements as soon as possible. Clerical staff and nurses will keep track of families who are not in compliance by October 15, as is normal procedure.

## Visitors

Visitors will be restricted to authorized personnel only. Visitors to any building must always wear an appropriate and approved face covering and report directly to the main office for a wellness screening, including a temperature check. Visitors will remain in the main office or other designated area for the duration of the visit. Students or staff will be asked to meet the visitor to conduct business as needed. Visitors will not have general access to the building in order to maintain physical distancing.

All visitors entering the building must participate in the screening process in addition to typical sign in procedures:

1. Has the visitor washed their hands or used alcohol-based hand sanitizer on entry?
  - a. **YES**—Proceed to step 2.
  - b. **NO**—Please ask them to do so and proceed to step 2.
2. Ask the visitor the following questions:
  - a. Do you have any signs or symptoms of a respiratory infection such as fever or chills, cough, shortness of breath or difficulty breathing? Do you have fatigue, muscle or body aches, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea, vomiting, or diarrhea?

- b. Are you taking any medication for any signs and symptoms of a respiratory infection , such as fever, cough, or sore throat (e.g., Advil, Aspirin, Tylenol)? (This does not apply to medications taken for other purposes.)
- c. In the last 14 days have you been in contact with someone with a confirmed diagnosis of COVID-19?
- d. In the last 14 days, have you tested positive for COVID-19?
- e. In the last 14 days have you traveled from a destination considered high risk by the CDC or IDPH?

**YES to any of the above—Restrict the visitor from entering the building.**

**NO to all—Continue to step 3.**

- 3. Check the visitor's temperature.

**IF OVER 100.4° F—Restrict the visitor from entering the building.**

**IF UNDER 100.4° F—Continue to step 4.**

- 4. Allow visitors to remain in the main office. Have visitor wait for staff or student to meet them at the office or escort them to other designated area if necessary and remind the individual to:
  - a. Wash their hands or use hand sanitizer throughout their time in the building.
  - b. DO NOT shake hands, hug, or have other physical contact with individuals during the visit.

## **Instruction**

Johnston City CUSD #1 has developed an instructional plan to allow for a return to in person learning for students, while holding paramount the health and safety of our students and community. This plan is a blended learning model of instruction that allows students access to in person instruction Monday through Thursday along with distance/remote learning on Fridays.

The first day of school for students will be August 17th. All students will be assigned an A/B schedule Monday through Thursday for the first two weeks of school. Students on the A schedule will attend school in person on Mondays and Wednesdays. Students on the B schedule will attend in person on Tuesdays and Thursdays. On Fridays students will attend virtually. During these two weeks families will be assigned the same schedule for continuity across schools. This two week schedule will allow students to become acclimated to the new procedures being implemented in each building. Beginning August 31st all students will attend Monday through Thursday, with distance learning taking place on Friday.

Student in-person attendance times:

JCHS 8:30 - 1:00

Washington 8:25 - 12:55

Lincoln 8:30 - 12:30

Jefferson 8:30 - 12:30

## **Distance Learning**

Johnston City CUSD #1 understands that some families may not feel comfortable sending their children to school. All will have the opportunity to indicate if they would like to opt out of in person learning and choose to remain home for all distance learning. Any family that chooses to enroll in the all distance learning option will do so until the end of the first nine weeks. Families will be allowed to change to in-person learning at the end of the first 9 weeks. Families must notify their child's school by August 5th of their intention to opt out of in person learning.

Distance Learning will utilize our Learning Management Systems (Seesaw for Grades K-2 or Google Classroom for grades 3-12) and Student Information System (Teacherease) for learning, grading and for attendance purposes while enrolled in the all distance learning option.

## **Devices & Web Access**

We believe that device availability along with access to the internet are key to student distance learning. Therefore, technology will play a vital role in student success. In order to better address the needs of students Johnston City CUSD #1 is implementing a 1:1 program.

At the beginning of the 20-21 school year every student will be issued a Chromebook with a carrying case. A Chromebook and web access will be required for both blended and all distance learning options. Parents will need to maintain this device and web access in their homes for student access to lessons, personalized learning and assignment retrieval. If a family does not have the ability to access the internet wi-fi hotspots will be available for check-out.

### **Safety Education for Students**

Students will receive grade level appropriate education and guidance for proper physical distancing, proper use of PPE, and proper hand hygiene during the first two (2) weeks of school. Each school should develop a plan for providing students with building specific safety measures to follow with an explanation as to why these measures are important.

### **Social and Emotional Learning (SEL)**

SEL curriculum and additional supplementary services will continue to be provided for our students and staff. We will continue to implement the SEL curriculum with the addition of an intentional focus on student's emotional health which may be impacted by COVID-19. Other SEL supports will be developed to provide assistance to our students as needed. School Social Workers and staff will continue to monitor and identify students who may need additional support or interventions.

### **Music-Related Courses**

Music related education will follow the most current IDPH/ISBE guidelines for student and staff safety measures. During phase 4, this will include utilizing outdoor spaces when possible. The music teacher will work with students in smaller sectional groups while additionally using clear partitions when needed. Students must wear face coverings while singing indoors. It is permissible for band members to remove their mask during the time they are playing, but only when necessary.

### **Driver's Education Behind-the-Wheel**

In order to provide behind-the-wheel training to students in driver's education in compliance with all Secretary of State and IDPH safety requirements, the following procedures must be followed:

- Only two students and one instructor per vehicle
- Face coverings must be worn
- Eating and drink are prohibited in the vehicle
- Do not make any unnecessary stops during the training
- Complete hand hygiene with soap and water or hand sanitizer, before and after driving
- Clean and disinfect steering wheel, door handles, seat belt fastener, controls/dials, keys, etc. in between each behind-the-wheel session
- Conduct regular routine cleaning and disinfecting of seats

### **Physical Education, Gymnasiums, Playgrounds, and Locker Rooms**

Physical activity can support students' overall health and help reduce stress and anxiety. Whenever feasible and weather permitting, schools will select outdoor PE activities that allow physical distancing. If physical education must be taught inside we will use separate partitions in open spaces and/or markings on the gymnasium floor/wall/field to maintain distance between participants. Hand shaking, high fives, or other physical contact is prohibited. It is recommended that PE teachers use a megaphone or microphone to maximize physical distancing.

Any shared equipment must be cleaned between each use and disinfected at the end of each class. Areas with equipment such as treadmills, elliptical, stationary bicycles, weights, etc., must be cleaned and sanitized before and after each class. High touch surfaces on playgrounds will be sanitized routinely. Students and staff must wash their hands or use hand sanitizer at the start and end of each

class period or when hands are visibly dirty. Students must perform hand hygiene after the use of each piece of equipment. Schools are limiting the need for use of locker rooms, as well as allowing students to participate in activities without changing clothing.

### **Extracurriculars**

Extracurricular activities must follow the IDPH requirements set forth for the school setting, which include social distancing, appropriate use of PPE, limiting the number of individuals in one space to 10 individuals during Phase 3 and to 50 or fewer in Phase 4, and cleaning and disinfecting to prevent the spread of COVID-19. Athletics will follow the guidelines provided by the IHSA and the SIJHSAA.

### **Special Needs**

The Johnston City CUSD #1 Special Needs team understands the impact that COVID-19 has had on our most vulnerable student population. As a result, our special needs team is developing plans and procedures to address the various unique challenges the blended model creates. Our team will remain in contact with our special needs families throughout the summer and will be ready for the 2020 – 2021 school year.

### **Career and Technical Education (CTE)**

Students enrolled in a CTE program will attend their CTE classes in person whenever possible.

## Operations

### **Transportation**

Johnston City CUSD #1 is working closely with Illinois Central Transportation Company to ensure procedures are in compliance with all applicable expectations under state and federal guidelines. All individuals on a bus must wear a face covering, no more than 50 individuals will be on a bus at one time, and social distancing will be maintained to the greatest extent possible. Students will be assigned a seat and must remain in that assigned seat each day. Students must undergo symptom and temperature checks, through self-certification, before boarding a bus. Students and families should be aware of procedures and expectations regarding transportation.

Drivers and monitors will wear approved and appropriate PPE and perform regular hand hygiene. Before the start of each workday, drivers and monitors will undergo symptom and temperature checks to verify that they are free of symptoms. Drivers and monitors who have a temperature greater than 100.4 degrees Fahrenheit/38 degrees Celsius or symptoms of COVID-19 will not work. Drivers and monitors who become ill during their route will contact their supervisor immediately.

The CDC recommends that entities should “create distance between children on school buses ...when possible.” No more than 10 individuals may be on a vehicle at any one time during Phase 3. No more than 50 individuals may be on a vehicle at any one time during Phase 4. Johnston City CUSD #1 will provide visual guides to ensure that students comply with expectations. Seating arrangements with respect to social distancing can be adjusted for students who live in a household with other students.

Student transportation vehicles will be sanitized each day. Seats and high touch areas will also be sanitized between routes. Sanitizing products will meet the EPA criteria and be used according to manufacturers’ guidelines.

### **Food Services**

Food service personnel will use appropriate PPE, including gloves and face coverings, while preparing and distributing food. Hand hygiene will be promoted prior to and after eating a meal or consuming any food items and hand sanitizer will be available at food service locations.

The following plan outlines meal distribution plans for the **first two weeks** of school.

- Students attending on “A” days that order a school meal will take home Tuesday meals on Monday. On Wednesdays these students will receive meals for Thursday & Friday.
- Students attending on “B” days that order a school meal will take home Wednesday meals on Tuesday. On Thursdays these students will receive meals for Thursday, Friday and Monday.
- Grab & Go meals will be served for both breakfast and lunch.

When Monday-Thursday in person instruction resumes on August 31st students that order a school meal will receive one Grab & Go lunch Monday-Wednesday. On Thursday students will receive two Grab & Go lunches and one Grab and Go breakfast.

Students that are utilizing the Distance Learning option can pick up weekly meals each Wednesday from 9:00 - 10:00 am. You must call to pre-order your meals by Monday at 4:00 pm. K-8 students may pick up at Jefferson, Washington or Lincoln. High School students must pick up meals at the high school. Meals will be picked up at the cafeteria doors.

### **Facilities**

All custodial/maintenance staff will be trained on the return to school guidelines. These procedures will include extra sanitation efforts using certified EPA products in both low/high contact areas including bottle fillers, countertops, desktops, door handles, handrails, light switches, and restroom fixtures

Building custodians will conduct daily cleaning and disinfection. An EPA-approved cleaner will be used for disinfection along with standard cleaning protocols. All frequently touched surfaces (e.g., door handles/knobs, desktops/tabletops, countertops, light switches, pencil sharpeners, computer keyboards, hands-on learning items, phones, toys, cubbies/coat and backpack areas, sinks and faucets) will be cleaned on a regular basis. Restrooms, hallways, cafeterias, and high-touch common areas will be cleaned throughout the day. Soft surfaces such as carpets and rugs will be cleaned daily. Items such as cloth toys or other cloth material items that cannot be disinfected should not be used.

Cleaning schedules will be created and implemented for all facilities and equipment. Extra sanitation efforts will occur during in-class learning which will address high-traffic/common areas, including entryways, foyers, hallways, main offices, restrooms, and stairwells. On Fridays, a detailed sanitation will occur throughout the facilities with extensive deep cleaning of restrooms and other common areas.

### **Latchkey**

Latchkey programs will be available at Jefferson (K-2), Lincoln (3-4) and Washington (5-8). These programs will be required to follow all infection control measures that are used during the school day (e.g., social distancing when possible, face coverings, cleaning, and sanitation). The program will be in operation Monday through Thursday from dismissal until 5:30. The cost is \$5.00 for each student picked up by 3:00 and \$10.00 for each student picked up after 3:00, but before 5:30. Enrollment paperwork will be available online or at each school.

### **Communications**

Throughout the 2020-21 school year, Johnston City CUSD #1 will utilize the following communication methods to keep stakeholders up to date on changes regarding all protocols:

- Johnston City CUSD #1 Website
- Phone and text alerts
- Johnston City CUSD #1 social media (Facebook, Twitter, Instagram)

All parents/guardians who wish to receive communication should make sure email addresses and phone numbers are up to date in Teacherease.